Name AOC Report to PRC July 18

Affirmation of Call Report to PRC

Title [Minister’s Name] [Insert Placement]

|  |  |
| --- | --- |
| Placement commenced:  First placement (Phase 3)? | Enter a date Now in First year of placement  YES NO |
| Induction service: | Enter a date |
| AOC consultation held: | Enter a date Place: |
| JNC Members: |  |
| Presbytery members of AOC: |  |
| Placement members of AOC: |  |
| Ministry Colleagues consulted: |  |
| Meeting Procedure/timetable: | *eg. The Panel met first with MINISTER for an hour, then with the congregational reps for a similar period, then with xxx yyy zzz for about 20 minutes each.* |
| Comments on the  Terms of Placement: |  |

## Summary of Observations

*Comments and observations from the conversation*

Issues of Transition

Ministry first Impressions

Support and Connection

Resources

Vocation

## Recommendations:

*(SAMPLE: Please modify according to need, and delete redundant lines, including this one.]*

That the PRC

1. receive this report and thank the team members;
2. resolve that the call of God to [Minister’s Name] to ministry in [Insert Placement] be affirmed and upheld;

OR

does not believe that this is a suitable match between minister and placement, and recommends further steps as follows:



1. RECOMMEND to the Minister: [ *for example* – please replace with actual recommendations]
   1. to seek a new Professional Supervisor and make arrangements for regular meetings;
   2. to think through Professional Development needs and complete a Continuing Education plan;
   3. to report on the above issues to the Church Council and in their next Annual Report to be submitted [DATE according to Presbytery requirements]
2. RECOMMEND to the Placement: [ *for example –* as above]
   1. to ensure that all ministerial leave is recorded by the Church Council Secretary;
   2. to appoint a pastoral carer to support the minister and family
   3. …
3. REQUEST PERSONABC to follow up with the minister on the outcomes of these resolutions within THREE months and report to the subsequent meeting of the PRC.
4. Note in the PRC database that the minister’s two-year Vital Ministry consultation will take place [MONTH two years after commencement of ministry].

Signed:

Position: Date: